



INTERNAL MEMORANDUM


OPR – QM – F – 002 (001)


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DATE : February 5, 2024

FOR : Faculty Members and ASPs

FROM : Engr. Alexa Ray Fernando 
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AVP for Research and Development

SUBJECT : TRACE and RDIS

Please be informed that we have renamed FLAT to TRACE. TRACE stands for **Tool for Research Achievement and Competency Evaluation**. We have also improved the TRACE criteria to make it more comprehensive and inclusive. Just like FLAT, TRACE will help RDO determine our research capability and deliver development activities appropriate to our needs. **Effective Term 2, AY 2023-2024, all are required to accomplish TRACE through our new Research and Development Integrated System (RDIS).**

We are happy to announce the deployment of **RDIS**. RDIS is a comprehensive platform that helps you not only craft a stellar research profile but also serves as your gateway to effortlessly submit and track research funding and incentive applications. It is a user-friendly web app that keeps you informed about the newest policies, procedures, and capacity-building activities, and connects you with fellow NU researchers to foster collaboration. On its first release, RDIS features (1) account creation, (2) researcher profiling, (3) TRACE, and (4) basic profile search function.

Please sign up in RDIS using your NU e-mail, create your profile, and accomplish TRACE on or before **February 17, 2024**, through this link: <https://rdo.national-u.edu.ph/>

Thank you.